

# SEVIER COUNTY SHERIFF'S OFFICE

## OVERTIME AUTHORIZATION FROM

Shift: Criminal Investigation Division

Date: \_\_\_\_\_

Hours Worked: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Total Number of Hours Worked: \_\_\_\_\_

Reason for Hours Worked: \_\_\_\_\_

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Approval must be obtained from shift supervisor before overtime hours are earned and justification must be made for the number of hours approved. If for court, list the Defendants name, SCSO Case #, and disposition of case.

Officer's Name: \_\_\_\_\_

Defendant's Name:

SCSO Case #: \_\_\_\_\_

Disposition: \_\_\_\_\_

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