SRO Schedule for Northview Intermediate School

# **Daily Schedule**

**0730-800** Morning car rider and bus traffic. Assist bus duty teacher with students as they arrive.

**0800-0900** Check all doors to make sure they are secure. Raise flag out front.

**0900-1430** Throughout the day you can do the following:

* Review cameras to check perimeter of school and football field areas.
* Be present in the hallways during class changes.
* Lunch hours **1100-1300** Watch cameras frequently and/or monitor cafeteria.

**1400-1430** Lower and fold flag. Monitor hallways and office area during early checkouts and bus dismissals.

**1430-1500** Afternoon traffic from NVP and NVI at driveway and Douglas Dam. Go 10-7 at 1530.

**Dr. Rene’ Walker, Principal**

**Dr. Marti Cantrell, Asst. Principal**

**Deidra Thomas, Secretary**

**Alison Franklin, Bookkeeper**

**Jack Bright and Billy Matthews, Janitors**

\*Jack and Bill will help keep a check on all doors and bathrooms; will inform of any issues in building.

\*\*Both Deidra and Alison can help with getting information on students and/or parents in the event it is needed.

\*\*\*Dr. Walker and Dr. Cantrell are the one to report to in case of emergency.

**See school emergency plans in SRO folder.**

If any questions, see Dr. Walker or Dr. Cantrell.